

FORWARD PLAN OF KEY DECISIONS

Proposed to be made in the period February 2011 to May 2011

The following is a list of Key Decisions, as far as is known at this stage, which the Authority proposes to take in the period from February 2011 to May 2011.

KEY DECISIONS are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant, regarding the Council's budget for the service function to which the decision relates in excess of £100,000;
- Anything affecting communities living or working in an area comprising of two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Forward Plan will be updated and published on the Council's website on a monthly basis. (New entries are highlighted in yellow).

NB: Key Decisions will generally be taken by the Executive at the Cabinet. The items on this Forward Plan are listed according to the date of the relevant decision-making meeting.

*If you have any queries on this Forward Plan, please contact
Katia Richardson on 020 8753 2368 or by e-mail to katia.richardson@lbhf.gov.uk*

Consultation

Each report carries a brief summary explaining its purpose, shows when the decision is expected to be made, background documents used to prepare the report, and the member of the executive responsible. Every effort has been made to identify target groups for consultation in each case. Any person/organisation not listed who would like to be consulted, or who would like more information on the proposed decision, is encouraged to get in touch with the relevant Councillor and contact details are provided at the end of this document.

Reports

Reports will be available on the Council's website (www.lbhf.org.uk) a minimum of 5 working days before the relevant meeting.

Decisions

All decisions taken by Cabinet may be implemented 5 working days after the relevant Cabinet meeting, unless called in by Councillors.

Making your Views Heard

You can comment on any of the items in this Forward Plan by contacting the officer shown in column 6. You can also submit a deputation to the Cabinet. Full details of how to do this (and the date by which a deputation must be submitted) are on the front sheet of each Cabinet agenda.

LONDON BOROUGH OF HAMMERSMITH & FULHAM: CABINET 2010/11

Leader:	Councillor Stephen Greenhalgh
Deputy Leader (+Environment and Asset Management):	Councillor Nicholas Botterill
Cabinet Member for Children's Services:	Councillor Helen Binmore
Cabinet Member for Community Care:	Councillor Joe Carlebach
Cabinet Member for Community Engagement:	Councillor Harry Phibbs
Cabinet Member for Housing:	Councillor Lucy Ivimy
Cabinet Member for Residents Services:	Councillor Greg Smith
Cabinet Member for Strategy:	Councillor Mark Loveday

LIST OF KEY DECISIONS PROPOSED FEBRUARY 2011 TO MAY 2011

Where the title bears the suffix (Exempt), the report for this proposed decision is likely to be exempt and full details cannot be published.

New entries are highlighted in yellow.

* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected	Consultation Process and Consultees	Officer to Contact	Documents Relevant to Decision
February						
Cabinet	7 Feb 2011	The General Fund Capital Programme, Housing Revenue Capital Programme and Revenue Budget 2010/11 - Month 8 Amendments Report seeks approval to changes to the Capital Programme and Revenue Budget.	Leader of the Council	Method of consultation: FSB	Jane West Tel: 0208 753 1900 jane.west@lbhf.gov.uk	Capital Monitoring Report Revenue Monitoring Report
	Reason: Expenditure more than £100,000		Ward(s): All Wards;	Consultees: all departments		
Cabinet	7 Feb 2011	Changes to day services: Merger of day services for older and disabled people and closure of 147 Stevenage Road, currently occupied by the Sunbury Independent Living Service	Cabinet Member for Community Care	Method of consultation: A twelve week consultation was conducted between 23rd August and 29th October 2010. All service users directly affected by the proposals were written to and asked to complete a	John Chamberlain, Hannah Carmichael Tel: 020 8753 5384 John.Chamberlain@lbhf.gov.uk, hannah.carmichael@lbhf.gov.uk	Cabinet Member's Decision report - July 2010

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	Reason: Affects more than 1 ward	A consultation on the above proposal ran for 12 weeks from 23rd August - 29th October 2010. Officers are seeking a Cabinet decision on the recommendation to merge the day services for older and disabled people and provide them from two building rather than three, thus closing 147 Stevenage Road, which is the building currently occupied by Sunbury Independent Living Service (ILS).	Ward(s): All Wards;	<p>simple questionnaire, asking them whether they agreed or disagreed with the proposals. A number of meetings were held with service users, their carers and interest groups. The questionnaires were collected by day service staff and posted back using the stamped addressed envelopes provided.</p> <p>Consultees: Service users of the three services affected: Imperial Wharf, Sunbury ILS and Elgin Resource Centre Carers Service users of other day services: Nubian Life and Shanti Resource Centre Other interest groups: Age Concern BGov Consultative Forum HAFAD</p>		

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Cabinet	7 Feb 2011 Reason: Expenditure more than £100,000	Corporate Planned Maintenance Programme 2011/2012 2011/2012 Corporate Planned Maintenance programme undertakes regular servicing and maintenance of plant and equipment as well as refurbishment and improvement works to all of the Council's property assets excluding schools and housing properties which have their own separate programmes.	Leader of the Council Ward(s): All Wards;	Method of consultation: Draft programme built up in consultation with client departments and Corporate Asset Delivery Team. Consultees: Service Users and Staff.	Mike Cosgrave, Andrew Marshall Tel: 020 8753 4849, Tel: 020 8753 4841 mike.cosgrave@lbhf.gov.uk, Andrew.Marshall@lbhf.gov.uk	Building surveys information, access audits, asset management plan, previous programmes, mechanical and electrical servicing programmes, Corporate Asset Delivery Team reports and minutes.
Cabinet Full Council	7 Feb 2011 23 Feb 2011 Reason: Expenditure more than £100,000	Treasury Management Strategy Report This report provides information on the Council's Treasury Management Strategy for 2011/12 including interest rate projections, borrowing and investment activity report. The report seeks approval for borrowing limits and authorisation for the Director of Finance and Corporate Services to arrange the Council's cashflow, borrowing and investments in the year 2011/12.	Leader of the Council Ward(s): All Wards;	Method of consultation: Councillors - Audit and Pensions Committee Consultees: N/A	Pat Gough, Rosie Watson Tel: 0208 753 2542, Tel: 020 8753 2563 pat.gough@lbhf.gov.uk, Rosie.Watson@lbhf.gov.uk	CIPFA - Treasury Management Code of Practise for Public Sector CIPFA - Prudential Code of Practise for Capital Finance Loans and Investment Ledger Various Econpmic Commentaries

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Cabinet Full Council	7 Feb 2011 23 Feb 2011	Capital Programme 2011/12 to 2015/16 This report sets out an updated resources forecast and a capital programme for 2011/12 to 2015/16.	Leader of the Council	Method of consultation: N/A	Andrew Lord Tel: 020 8753 2531 andrew.lord@lbhf.gov.uk	Capital Programme Documents
	Reason: Expenditure more than £100,000		Ward(s): All Wards;	Consultees: N/A		
Cabinet Full Council	7 Feb 2011 23 Feb 2011	Revenue Budget and Council Tax levels 2011/12 This report sets out the proposed 2011/12 revenue budget and associated Council Tax charge.	Leader of the Council	Method of consultation: 1. Scrutiny Committees 2. Consultation in writing to the 20 largest business ratepayers	Andrew Lord, Jane West Tel: 020 8753 2531, Tel: 0208 753 1900 andrew.lord@lbhf.gov.uk, jane.west@lbhf.gov.uk	Revenue Budget Papers
	Reason: Budg/pol framework		Ward(s): All Wards;	Consultees: As above		
Cabinet	7 Feb 2011	Housing Revenue Account Budget Strategy 2011-12 This report sets out the budget strategy for the Housing Revenue Account (HRA) to 2013/14, with detailed revenue estimates and the proposed rental and service charge increases for 2011/12.	Cabinet Member for Housing	Method of consultation: 1. H&F Homes - Joint working on the development of the budget strategy 2. Housing Scrutiny Committee - Report to January meeting 3. Tenants & Leaseholders - Borough Forum	Kathleen Corbett Tel: 020 8753 3031 Kathleen.Corbett@lbhf.gov.uk	Housing Revenue Account Budget Working Papers Housing Subsidy Determination Working Papers
	Reason: Expenditure more than		Ward(s): All Wards;	Consultees: H&F Homes		

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	£100,000					
Cabinet	7 Feb 2011	Framework contract award : independent advocacy service Mental Capacity Act 2005 and paid relevant person's representative service 2011 - 2016 Seeking delegated authority for the lead Cabinet member to sign off on the award of contract for March 11.	Cabinet Member for Community Care	Method of consultation: There was no consultation process	Paulo Borges Tel: 020 8753 5748 Paulo.Borges@lbhf.gov.uk	N/A
	Reason: Expenditure more than £100,000		Ward(s): All Wards;	Consultees: n/a		
Cabinet	7 Feb 2011	Earls Court & West Kensington Opportunity Area Joint Borough Supplementary Planning Brief Joint draft planning brief produced by LBHF, RBKC and GLA to guide redevelopment of the Earls Court and West Kensington Opportunity Area. The report seeks agreement to go out to consultation on the draft document.	Deputy Leader (+Environment and Asset Management), Leader of the Council	Method of consultation: consultation questionnaire to 30,000 homes and businesses consultation on LDF which forms the basis of the policies in the draft SPD internal and external meetings with interested parties and stakeholders council tenants and residents through workshop meetings and presentations. meetings with landowners	Farrah Rossi Tel: 020 8753 2059 farrah.rossi@lbhf.gov.uk	LBHF's LDF, Core stratgy RBKC's LDF Core strategy Studies produced by consultants on EC the London Plan & Replacement Plan
	Reason: Affects more than 1 ward		Ward(s): Fulham Broadway; North	Consultees: LBHF officers, residents, businesses		

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			End;	RBKC officers, residents , businesses, community groups, key stakeholders, landowners, councillors, GLA		
Cabinet	7 Feb 2011	H&F Buildings Report This report outlines recommendations for the future of a number of H&F owned or leased buildings, recently the subject of a consultation exercise.	Cabinet Member for Community Care	Method of consultation: 3 month consultation undertaken from July to September 2010. Online consultation, hard copies available, plus two open days at HTH in August and September.	Sue Spiller Tel: 020 8753 2483 sue.spiller@lbhf.gov.uk	H&F Buildings Consultation Document Sands End Community Centre consultation document
	Reason: Affects more than 1 ward		Ward(s): All Wards;	Consultees: Tenants of buildings affected, service users of organisations in the buildings affected, wider public.		
Cabinet	7 Feb 2011	Procurement and Market Testing Programme 2011-2014 The report sets out the Procurement and Market Testing Programme for 2011-1014.	Councillor Stephen Greenhalgh	Method of consultation: Submitted to Competition Board and EMT (8.12.10)	Jackie Hudson, Francis Murphy Tel: 020 8753 2946, Tel: 020 8753 Jackie.Hudson@lbhf.gov.uk, francis.murphy@lbhf.gov.uk	Contracts Register
	Reason: Expenditure more than £100,000		Ward(s): All Wards;	Consultees: N/A		

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Cabinet	7 Feb 2011	Linford Christie Outdoor Sports Centre - Allocation of S106 funding This report seeks approval for the allocation of funding towards the Linford Christie Outdoor Sports Centre improvement project in order to allow a) the appointment of a contractor to carry out the necessary works b) to cover the costs associated with completing the project. This will require the allocation of £160,000 of funding from a range of S106 agreements.	Cabinet Member for Residents Services	Method of consultation: Internal	Chris Bunting chris.bunting@lbhf.gov.uk	Harrow Road (635) North Pole Road (580)
	Reason: Expenditure more than £100,000		Ward(s): College Park and Old Oak;	Consultees: Internal		
Cabinet	7 Feb 2011	E-booking project To approve funding for an e-booking project which will centralise the booking and payments of facilities and services provided by the Council and provide an online facility for residents.	Leader of the Council	Method of consultation: Officers from across the organisation have been consulted	Marie Snelling Tel: 020 8753 4288 marie.snelling@lbhf.gov.uk	E-booking business case
	Reason: Expenditure more than £100,000		Ward(s): All Wards;	Consultees: As above		
Cabinet	7 Feb 2011	London Waste and Recycling Board - Funding Agreement Following a successful funding	Councillor Greg Smith	Method of consultation: Residents on estates receiving significant changes will be consulted in the first stage of the project. A full	Chris Noble chris.noble@lbhf.gov.uk	LWARB flats recycling funding agreement LWARB flats

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	Reason: Expenditure more than £100,000	bid to LWARB, LBHF have been awarded £222k to improve estates recycling services through a mixture of infrastructure improvements. This is matched by £60k funding from the Council, sourced from the existing Waste Performance Efficiency Grant. The funding agreement outlines the terms and conditions associated with this grant. This item requests confirmation of the acceptance of the grant, and approval for expenditure of the funding.	Ward(s): All Wards;	communication plan has been developed in conjunction with the Waste and Resources Action Programme. Consultees: Most of the infrastructure improvements are at H&F Homes estates, and they are a partner in project delivery.		recycling funding application form
Cabinet	7 Feb 2011 Reason: Significant in 1 ward	Sands End Community Centre To consider the disposal of the Sands End Community Centre following the relocation/reconfiguration of current services within the Sand End Ward.	Cabinet Member for Children's Services Ward(s): Sands End;	Method of consultation: Public consultation has already taken place as part of the buildings consultation. Library consultation has also taken place which included the Sands End Library Consultees: General building open consultation Library open consultation Continued discussion/meetings between members and the Sands End Action	Gill Sewell gill.sewell@lbhf.gov.uk	Council Assets EQIA H&F Buildings and Libraries consultations rebuttal response to consultation Sands End Community centre consultation responses Sure Start Children's Centre staturory

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				group		guidance
Cabinet	16 Feb 2011	Shared Services across three Boroughs The Council has been in discussion with neighbouring boroughs, Royal Borough of Kensington & Chelsea and City of Westminster, about the potential for shared services. This report will outline the initial proposals that will then go out for comment	Councillor Stephen Greenhalgh	Method of consultation: n/a	Geoff Alltimes Tel: 02087532000 geoff.alltimes@lbhf.gov.uk	Not currently available
	Reason: Affects more than 1 ward		Ward(s): All Wards;	Consultees: All Departments		
March						
Cabinet	21 Mar 2011	Council's Corporate Plan 2012/14 & Executive Summary The corporate plan and its executive summary encapsulates the Council's key priorities for improvement over the next 3 years. It is linked to the Local Area Agreement (LAA) and the national indicators. The plan has been developed from departmental plans following consultation with the Leader. Other Cabinet Members have been consulted by Directors	Leader of the Council	Method of consultation: Consultation through EMT and Corporate Performance Group (CPG) in developing the performance planning guidance.	Ellen Lamparter Tel: 020 8753 3782 ellen.lamparter@lbhf.gov.uk	The Hammersmith & Fulham Corporate Plan 2010/13 The Executive Summary of the corporate plan A covering report for the above plans Departmental and divisional business plans produced by departments
	Reason: Affects more than 1 ward		Ward(s): All Wards;	Consultees: All departments.		

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		<p>concerning the departmental plans relevant to their portfolios. The plan will enable the Council to monitor progress against key priorities.</p> <p>The Corporate plan and executive summary are available under separate cover.</p>				
Cabinet	<p>21 Mar 2011</p> <p>Reason: Expenditure more than £100,000</p>	<p>The General Fund Capital Programme, Housing Revenue Capital Programme and Revenue Budget 2010/11 - Month 9 Amendments</p> <p>Report seeks approval to changes to the Capital Programme and Revenue Budget.</p>	<p>Leader of the Council</p> <p>Ward(s): All Wards;</p>	<p>Method of consultation: FSB</p> <p>Consultees: all departments</p>	<p>Jane West</p> <p>Tel: 0208 753 1900 jane.west@lbhf.gov.uk</p>	<p>Capital Monitoring Report</p> <p>Revenue Monitoring Report</p>
Cabinet	21 Mar 2011	<p>Tender award report for Phase 1C to the Key Decision on 13 July 2009 - the Centralisation and Improvements to CCTV on H&F Homes Estates</p> <p>Report seeks approval for tender(s) award to new CCTV installation systems on White City/Batman Close, Becklow Gardens and</p>	Cabinet Member for Residents Services	<p>Method of consultation: On agreement of initial Cabinet Decision on 13th July 2009 - consultaion was carried out with Councillor Greg Smith, MPS, Joint Steering Group with H&F Homes, HAFTRA, relevant TRAs & leaflet drop to all residents. Further presentations planned with TRAs.</p>	<p>Adrian Price</p> <p>Tel: 020 8753 2260 adrian.price@lbgh.gov.uk</p>	<p>Cabinet Decision - Centralisation and Improvements to CCTV on H&F Homes Estates on 13th July 2009.</p> <p>EMT report 19th May 2009</p> <p>Status report to the Key Decision on 9th</p>

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	Reason: Expenditure more than £100,000	Bayonne/Lampeter Square estates.	Ward(s): Askew; Fulham Reach; Wormholt and White City;	Consultees: Councillor Greg Smith Councillor Lucy Ivimy Sponsor - Lyn Carpenter Officers of Steering Group - chaired by Dave Page included Decent Homes lead officers, Paul Hopkinson and Adrian Price		November 2009
Cabinet	21 Mar 2011 Reason: Expenditure more than £100,000	Disposal of 2 Byam Street, SW6 This property has been used to provide a supported housing service, which has been decommissioned. The property is surplus to the Council's requirements.	Cabinet Member for Community Care Ward(s): Sands End;	Method of consultation: N/A Consultees: N/A	Julia Copeland Tel: 0208 753 1203 julia.copeland@lbhf.gov.uk	2 Byam Street briefing paper for James Reilly (July 2010) 11/10/10 CADT meeting report 11/10/10 CADT meeting minutes
Cabinet	21 Mar 2011 Reason: Expenditure more than	Shepherds Bush Common Improvement Project Approval to appoint works contractors to undertake restoration works on Shepherds Bush Common.	Cabinet Member for Residents Services Ward(s): Shepherds Bush Green;	Method of consultation: Stakeholder Advisory Group Meetings Public events Consultees: Local Amenity Groups Local residents	Marlene Pope Tel: 020 8753 2447 marlene.pope@lbhf.gov.uk	Minutes-Tender Appraisal Panel Meetings

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	£100,000			Statutory bodies		
Cabinet	21 Mar 2011 Reason: Expenditure more than £100,000	Closure of Tamworth supported housing Closure of Tamworth supported housing, which is a 14 unit high/medium supported housing project for people with mental health issues.	Cabinet Member for Community Care Ward(s): All Wards;	Method of consultation: 1 month consultation with service users, staff and interest groups. Consultation begins on 15th November and ends on 10th December. Consultees: Service users of Tamworth (8) Staff team (10) Interest groups (Mind and LINKs)	John Chamberlain, Hannah Carmichael Tel: 020 8753 5384 John.Chamberlain@lbhf.gov.uk, hannah.carmichael@lbhf.gov.uk	Cabinet Member's Decision November 2010.
Cabinet	21 Mar 2011 Reason: Expenditure more than £100,000	Disposal of Air Rights at Planetree Court This report recommends the disposal of air rights above the vehicular entrance of Council owned accommodation at Planetree Court to the adjacent Jacques Prevert school to facilitate classroom and playground expansion for the school.	Cabinet Member for Housing Ward(s): Avonmore and Brook Green;	Method of consultation: On going consultation with residents of Planetree Court and local residents. Consultees: Director of Finance Head of Legal Services Director of Environment Head of Building Property Management H&F Homes	Ian Ruegg Tel: 020 8753 1722 ian.ruegg@lbhf.gov.uk	Jacques Prevert File

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Cabinet	21 Mar 2011	<p>2011/12 Transport for London integrated transport investment</p> <p>This report summarises the Transport for London funded schemes proposed for 2010/11 for approximately £2 million investment in integrated transport in the borough.</p>	Deputy Leader (+Environment and Asset Management)	<p>Method of consultation: The programme is detailed in the councils transport plan for transport that will be fully consulted on in December 2010.</p> <p>Every scheme is individually consulted on locally and reported back to the cabinet member.</p>	<p>Nick Boyle</p> <p>Tel: 020 8753 3069 nick.boyle@lbhf.gov.uk</p>	<p>A transport plan for hammersmith & fulham 2011 - 2031 - consultation draft</p>
	Reason: Expenditure more than £100,000		Ward(s): All Wards;	Consultees: local consultations include ward councillors, emergency services, user groups, residents businesses, residents groups.		
Cabinet	21 Mar 2011	<p>School Organisation Plan</p> <p>10 year capital strategy to provide accommodation for projected pupil demand for school places.</p>	Cabinet Member for Children's Services	Method of consultation: Meetings	<p>Andy Rennison</p> <p>Tel: 020 7385 0606 andy.rennison@lbhf.gov.uk</p>	<p>Pupil Place Planning Paper</p> <p>Sites Feasibility Document</p>
	Reason: Affects more than 1 ward		Ward(s): All Wards;	Consultees: Headteachers Governors Planning Diocesan Boards		

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Cabinet	21 Mar 2011	<p>Economic Development Update</p> <p>This report updates Members on work to maximise jobs and employment opportunities for residents and to support business growth and retention.</p>	Leader of the Council	Method of consultation: Ongoing discussions and meetings with key stakeholders	<p>Kim Dero, Antonia Hollingsworth, Neil Wigglesworth</p> <p>Tel: 020 8753 4229, Tel: 020 8753 1698, Tel: 020 8753 3375 kim.dero@lbhf.gov.uk, Antonia.Hollingsworth@lbhf.gov.uk, Neil.Wigglesworth@lbhf.gov.uk</p>	<p>Economic Development Business Plans</p> <p>Local Economic Assessment</p> <p>Business Investment Work Plan</p> <p>Work Matters Strategy</p>
	Reason: Affects more than 1 ward		Ward(s): All Wards;	Consultees: Key Stakeholders: Borough based businesses Employment Support Agencies Third Sector (Economic Well-being)		
Cabinet	21 Mar 2011	<p>Provision of body collection and transportation services for the West London Coroner</p> <p>Approval of contracts for the provision of body collection and transportation services on behalf of the West London Coroner. This report presents the recommendations from the recent procurement exercise. The contracts are for services to HM Coroner, whose jurisdiction covers six West London Boroughs, where H&F is by designation of the MoJ, the responsible Authority.</p>	Cabinet Member for Residents Services	Method of consultation: Consultation with HM Coroner and Heads of Service for all five other West London Boroughs. Project board established with stakeholders. Scope of procurement exercise agreed with stakeholders. Telephone research conducted with other Local Authorities into best practice in Coroner's Service procurement. Cross Borough discussions with K&C and Westminster to investigate any joint borough efficiencies. Consultation with relevant	<p>Adrian Price</p> <p>Tel: 020 8753 2260 adrian.price@lbgh.gov.uk</p>	Project Brief - Value for Money Review of the West London Coroner's Service

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	Reason: Expenditure more than £100,000		Ward(s): All Wards;	finance and procurement teams in H&F. Consultees: HM Coroner for West London (and her staff), lead officers for LB Ealing, LB Hillingdon, LB Hounslow, LB Richmond, RB Kingston, Westminster CC, RBKC, LB Croydon, Herfordshire CC		
Cabinet	21 Mar 2011	Recruitment Advertising Contract - Recruitment advertising, standard transactional and creative - Strategic HR support such as job fairs, materials, branding -Additional services such as response handling, public notices and outplacement	Leader of the Council Ward(s): All Wards;	Method of consultation: Lead Council is London Borough of Sutton who tendered for a Pan-London Contract. Consultees: 28 Boroughs currently in the contract	Debbie Morris, Valerie Bolger Tel: 020 8753 2621 debbie.morris@lbhf.gov.uk, valerie.bolger@lbhf.gov.uk	OJEU advert, PPQ and tender scores available. Sutton's Executive approved the proposal to appoint the supplier on 13th December with a standstill period up to 29th December 2010.
Cabinet	21 Mar 2011	Hammersmith Park Sports Facility project - appointment of works & services contractor To approve the appointment of the contractor to undertake the	Cabinet Member for Residents Services	Method of consultation: This project requires planning permission and it is an expectation of the contractor to undertake a comprehensive consultation exercise during the planning	Chris Bunting chris.bunting@lbhf.gov.uk	No.1

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		works and services contract for the redevelopment of Hammersmith Park All Weather Pitch as selected and agreed by the project's Tender Appraisal Panel and approved by the Project Board.		process		
	Reason: Expenditure more than £100,000		Ward(s): Wormholt and White City;	Consultees: Cabinet Member Ward Members Community Stakeholders Current and future users		
Cabinet	21 Mar 2011	Approval of the 2011/12 Highway Maintenance Programme	Deputy Leader (+Environment and Asset Management)	Method of consultation: N/A	Mark Hodgson Tel: 020 8753 3490 mark.hodgson@lbhf.gov.uk	Highway Condition Surveys and database output
	Reason: Affects more than 1 ward		The purpose of the report is to seek approval for the projects listed within the Carriageway and Footway Planned Maintenance programme.	Ward(s): All Wards;	Consultees: Highways Dept Legal Dept Finance Dept	
Cabinet	21 Mar 2011	Short Breaks Service and Day Service for People with Learning Disabilities	Councillor Joe Carlebach	Method of consultation: Specific consultation on Day care restructure. Short Breaks Service is change of provider only (no change to service).	John Chamberlain John.Chamberlain@lbhf.gov.uk	Tender documents and draft lease documents
	Reason: Affects more than 1 ward		Delegated authority is sought to award a contract to an external provider for provision of a Short Breaks Service for People with Learning Disabilities (currently an internal service). Delegated authority is also sought for the Head of Asset Strategy and Portfolio Management to grant	Ward(s): All Wards;	Consultees: Users and family members. Care Quality Commission re registration.	

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		leases for council buildings at 17 Rivercourt Road, W6, 280 Goldhawk Road, W12 and Ellerslie Day Centre, Ellerslie Road W12 (See February '11 Cabinet Report on Day Services)				
Cabinet	21 Mar 2011 Reason: Affects more than 1 ward	Housing Development Company Consideration to establish organisational structures for a Local Housing Company.	Cabinet Member for Housing Ward(s): All Wards;	Method of consultation: Corporate Regeneration Steering Group Consultees: Corporate Regeneration Steering Group	CE H&F Homes - Nick Johnson, Matin Miah Tel: 020 8753 4207, Tel: 0208753 3480 nick.johnson@hfhomes.org.uk, matin.miah@lbhf.gov.uk	None
April						
Cabinet	18 Apr 2011 Reason: Expenditure more than £100,000	The General Fund Capital Programme, Housing Revenue Capital Programme and Revenue Budget 2010/11 - Month 10 Amendments Report seeks approval to changes to the Capital Programme and Revenue Budget.	Leader of the Council Ward(s): All Wards;	Method of consultation: PSB Consultees: all departments	Jane West Tel: 0208 753 1900 jane.west@lbhf.gov.uk	Capital Monitoring Report Revenue Monitoring Report

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected	Consultation Process and Consultees	Officer to Contact	Documents Relevant to Decision
Cabinet	18 Apr 2011	<p>Request for remaining funds to complete SmartWorking Stage C rollout</p> <p>Request for remaining funds from the overall sum requested at Cabinet on 1st July 2010 to complete the Stage C corporate rollout of SmartWorking.</p>	Leader of the Council	Method of consultation: Engagement and planning with senior managers who have teams included in the next phase of SmartWorking Stage C. This includes FCS and parts of CHS not included in the current phase (Barclay House decant). Staff engagement is happening as part of existing programme communications.	<p>Nigel Pallace, Andrew Richards</p> <p>Tel: 020 8753 5989 nigel.pallace@lbhf.gov.uk, andrew.richards@lbhf.gov.uk</p>	Cabinet key decision report (1st July 2010)
	Reason: Expenditure more than £100,000		Ward(s): All Wards;	Consultees: See above.		
Cabinet	18 Apr 2011	<p>A transport plan for Hammersmith & Fulham 2011 - 2031</p> <p>The Local Transport Plan for Hammersmith & Fulham is a statutory document required by all London Boroughs to show how they intend to implement the Mayor's Transport Strategy.</p>	Deputy Leader (+Environment and Asset Management)	Method of consultation: three stage consultation with stage 3 full publication of draft transport plan on internet.	<p>Nick Boyle</p> <p>Tel: 020 8753 3069 nick.boyle@lbhf.gov.uk</p>	<p>A transport plan for hammersmith & fulham 2011 - 2031 - consultation draft</p> <p>The second mayors transport strategy</p>
	Reason: Budg/pol framework		Ward(s): All Wards;	Consultees: statutory - tfl, police, hafad other - al residents and businesses, road user groups, other emergency services, resident groups,		

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected	Consultation Process and Consultees	Officer to Contact	Documents Relevant to Decision
				all councillors and staff		
Cabinet	18 Apr 2011	Sex and Relationships and Substance Misuse Education Tender	Cabinet Member for Children's Services	Method of consultation: N/A tender of existing service	Emma Sleight Tel: 020 8753 6216 emma.sleight@hf-pct.nhs.uk	CMD Report DMT report
	Reason: Expenditure more than £100,000	For Cabinet to approve the contract award in June 2011. This will be a 1 year contract with option to renew on a yearly basis with an approximate value of £125k in the first year (including £20k start up costs) The tender will seek a single provider to re-develop, manage and deliver the highly regarded sex and relationships and substance misuse programme currently delivered in LBHF schools, colleges and youth settings.	Ward(s): All Wards;	Consultees: N/A		
Cabinet	18 Apr 2011	Award of Term Contract for Tree Maintenance 2011-2014	Deputy Leader (+Environment and Asset Management)	Method of consultation: Restricted tender, PQQ shortlisted down to 5 tenderers invited to tender	Mark Hodgson Tel: 020 8753 3490 mark.hodgson@lbhf.gov.uk	Contract documentation and tender submissions. Tender Evaluation Sheets
	Reason: Expenditure more than	Key Decision required to award this contract to the tenderer deemed to have submitted the most economically advantageous tender.	Ward(s): All Wards;	Consultees: Finance Legal Procurement		

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected	Consultation Process and Consultees	Officer to Contact	Documents Relevant to Decision
	£100,000					
Cabinet	18 Apr 2011	Decision to Award Term Contracts for Road2010 Condition Surveys	Deputy Leader (+Environment and Asset Management)	Method of consultation: Open tender process	Mark Hodgson Tel: 020 8753 3490 mark.hodgson@lbhf.gov.uk	Contract documentation and tender submissions. Tender Evaluation Sheets
	Reason: Expenditure more than £100,000	Road2010 Road Condition Surveys 2011-2013	Ward(s): All Wards;	Consultees: Legal Finance Procurement		
Cabinet	18 Apr 2011	12 Zone Match day parking consultation results	Deputy Leader (+Environment and Asset Management)	Method of consultation: online consultation was carried out along with direct paper consultation delivered to just under 50,000 properties. The consultation was publicised widely in H&F news and on the H&F website	Naveed Ahmed Tel: 020 8753 1418 Naveed.Ahmed@lbhf.gov.uk	ECM Report June 2010 provided permission to consult the 12 Zones.
	Reason: Expenditure more than £100,000	This report details the results of the public consultation for a match day parking scheme proposal in Controlled Parking Zones in the 12 Zones south of the Talgarth Road. This report also give proposals for implementation.	Ward(s): Fulham Broadway; Fulham Reach; Hammersmith Broadway; Munster; North End; Palace Riverside; Parsons Green and Walham;	Consultees: Residents, businesses, emergency services, Councillors, Resident & Tenants Associations, HAFAD and other relevant groups.		

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected	Consultation Process and Consultees	Officer to Contact	Documents Relevant to Decision
			Sands End; Town;			